

## **St John Bosco Primary School Local Offer**

### **Our Mission Statement**

‘At St. John Bosco Catholic School, we belong to the family of God.  
Following Jesus  
Growing in love  
Learning together  
Respecting and caring for each other and those in our community  
Making the right choices’

### **Teaching and Learning**

At St John Bosco we work hard to provide a caring, stimulating and inclusive environment, where every child can reach their full potential.

All pupils in school receive quality first teaching. This means that a range of teaching and learning styles are used and appropriate learning objectives are set. All classes have time allocated to them for support by teaching assistants, and pupils are also frequently offered additional small group work or catch up programmes where needed. These groups are sometimes called ‘intervention’ groups.

If a child continues to have difficulty or has a high level of difficulty when they join us, they may be considered to have a special educational need or disability (SEND).

Children with SEND have learning difficulties or disabilities that make it harder for them to learn than most children of the same age. They will need extra or different help. Schools and other agencies can help most children overcome their difficulties quickly and easily. A few children will need extra help for some or all of their time in school.

At St John Bosco children are identified as having SEND through a variety of ways including-

- Concerns from parents
- Concerns from teachers
- Information from health professionals
- Liaisons with staff from previous settings
- Child’s performance within the classroom

## **Supporting Children**

The class teacher is responsible for overseeing, planning and working with each child in their class with SEND. Class teachers may include additional general support from teaching assistants and other members of staff. Class teachers will plan differentiated activities for children with SEND to enable them to access the curriculum more easily.

Children who are not making the expected progress are highlighted and discussed during 'Progress Meetings' with the Head Teacher. The Senior Management Team and the SENCo then discuss the best course of action to take for the child, this may include being placed in a focused intervention group or timetabled daily 1-1 support with the Learning Needs Assistant (LNA). The length of these interventions vary according to the child's needs, and are reviewed regularly to assess the impact of the provision.

Children highlighted as having SEND may have an Individual Education Plan (IEP), which will show the child's individual targets to help them progress. IEP's are reviewed every term with the class teacher, SENCo and LNA. Outcomes from the reviews are noted on the IEP and new targets may be set.

## **Specialist services**

At St John Bosco, the SENCo works closely with external agencies to provide the best support for our children.

These agencies include –

- Speech and Language Therapists (SaLT)
- School Nurse
- Educational Psychologists (EP)
- Behaviour Support Services
- Specific Language Difficulties Teacher (SpLD)
- Children and Adolescent Mental Health Service (CAHMS)
- Occupational Therapists (OT)
- Teachers of the Deaf

We also obtain specialist advice for children in our care from Specialist Schools such as Lancasterian, Camberwell Park and The Grange.

## **Staff Training**

At St John Bosco different members of staff have received training related to supporting children with SEND. These include:

- How to support pupils with social and emotional needs.
- Toe by Toe (Reading Intervention)
- Supporting children with Autistic Spectrum Disorder (ASD)
- Narrative Therapy
- Specific Language Impairment
- Sign Language

Each financial year an SEN budget is allocated and the money is used to provide additional support and resources dependant on an individual's needs. Children with more complex needs may receive a higher level of support, partly funded by the Local Education Authority (LEA).

## **Support to Children during tests and SATS**

Children with SEND are supported during tests and SATs. Children have access to 1-1 support, readers, scribes or extra time as appropriate.

## **Health**

### **Administering Medicines**

The school has a policy regarding the administration of medicines on site. Parents should contact the school office or nursery staff (only if your child attends nursery) if medicine is to be administered during the school day.

On a daily basis the administration staff and the nursery staff oversees the administration of any medicines, following the policy procedure guidelines.

Care plans and home/school communication books are used for those children with more complex needs.

## **Medical Emergencies**

In the instance of a medical emergency, a school trained first aider will be called upon to deal with the situation. The emergency services will be called if necessary and parents will be informed immediately.

## **Staff Training**

For children with medical needs, we provide training for staff as needed.

## **Outside Agencies**

If a child in our care requires the support of outside agencies such as health or therapy services then they are very welcome to come into school. We try our utmost to provide space for them to work and incorporate any advice into our practice.

## **Communication with Parents**

Class teachers meet with parents in the autumn and spring terms as part of Parents Evening. A written report is also produced at the end of each school year. School also offers an open door policy where you are welcome to make an appointment to meet with either the class teacher or SENCo if you have any concerns about your child's progress.

If your child has more complex needs and has a Statement of Education Needs or an Education Health Care Plan (EHC) an annual review will be held. Parents and professionals involved with the child are invited to attend and contribute to the future planning for the child.

## **Open Days**

Throughout the year St John Bosco's provides parents with the opportunity to attend class masses, coffee afternoons in the foundation stage classes and twice yearly parents evenings. During these times parents have the opportunity to ask questions and talk about strategies to help their child at home.

Parents can also give feedback to school in other ways such as:

- School questionnaires
- Meetings at the end of a school day
- Parents voice sheets (foundation stage)
- Questionnaires at the end of class masses

## **Working Together**

### **Home/School Contracts**

All parents are asked to sign a home/school agreement before starting at St John Bosco.

### **Children's Voice**

At St John Bosco we value the opinions of the children who attend our school. Children have the opportunity to voice their opinions in a variety of ways, these include:

- School Council
- Chaplaincy Team
- Pupil Voice sheets
- SEN review meetings
- Annual review meetings
- Class discussions

### **School Governors**

The Chair of Governors, Lorraine McCauley, and the governor responsible for SEND, Tony Ganner are aware of the children on the SEND register, the interventions the children are receiving and also the different outside agencies that are involved in the school.

### **Advice and Guidance**

Parents can request advice from school in the following areas:

- Filling in school related forms and paperwork
- Morning and Afterschool clubs
- Advice on contacting other agencies (SENCo)

## **Transition**

### **Nursery**

To aid a smooth transition into St John Bosco nursery, you and your child will be offered a home visit for your child to become acquainted with his/her new class teacher. A visit to nursery is also arranged for your child to experience the nursery environment.

Children with SEND may also be offered additional school visits and meetings with staff to discuss the additional needs of the child.

### **Transition to High School**

Children with SEND who are due to leave St John Bosco to go to high school, meet with the staff of the feeder school at various times of the year during Year 5 and Year 6. Children with SEND can also be offered extra visits to the new school, in order to familiarise themselves with their new surroundings.

### **Transition within School**

Transition within school is carefully planned. Opportunities to visit new classrooms and new staff are given, and staff will attend handover meetings where the specific needs, strategies and techniques to support children are discussed.

### **Extra-Curricular Activities**

Children at St John Bosco can be offered the following extra-curricular activities:

#### **Lunchtime**

- Gardening
- Lego Club
- Netball
- Football
- Choir

#### **Afterschool**

- Dance Sessions
- Netball
- Rounder's
- Multi Skills
- 1-1 tuition
- Cookery Club

In groups, throughout Year 6 the children also take part in Forest Schools. This takes part on Friday afternoons, with a trip to Dovestone Reservoir organised at the end of each term.

If you have any further queries about St John Bosco, please contact the school office on 0161 740 7094.