

Disability Equality Scheme/Accessibility Plan ACTION PLAN (January 2012 - January 2015)

Aim	Action	Time Scale	Measurable Outcome	Lead	Action Taken
Staff have a clear understanding of the needs of individual children with a disability	<ul style="list-style-type: none"> - Each class to have a summary sheet outlining the needs of individual children. - Termly meetings with lunchtime staff - Staff meeting informing staff of individual children in school 	<p>Summer term 2012</p> <p>Termly</p> <p>Summer term 2012</p>	Information about the needs of individual children readily available for appropriate staff.	<p>V.J staff meeting</p> <p>C.Q termly meeting</p>	
Ensure that pupils with a disability are given appropriate levels of support	<ul style="list-style-type: none"> - Annual SEN/Disability audit - Staffing review - Identify children who would benefit from physical aids to access education 	Summer term 2012	All pupils are fully able to access the curriculum.	<p>V.J</p> <p>C.Q</p>	
Monitor outcomes and achievements for pupils with disabilities	<ul style="list-style-type: none"> - Analyse tracking data for children with disabilities 	Annually	Any issues or needs identified	<p>V.J</p> <p>C.Q</p>	
Review the safety of the school building, grounds and play surfaces to increase safety for all children	<ul style="list-style-type: none"> - Install radiator valves - Resurface the steps on the playground. - Resurfacing the Early Years outdoor area 	Summer term 2012	Work completed	C.Q	
Carry out thorough risk assessments for trips taking into account any specific disabilities of children involved	<ul style="list-style-type: none"> - To include 'Additional Needs' section on the school risk assessment sheet 	Easter 2012	Specific risks to children with disabilities identified and appropriate action taken.	C.Q	
Ensure that clear information is shared during times of transition.	<ul style="list-style-type: none"> - Shared information with staff in the next class/keystage/school - Arrange staff visits from feeder 	Annually	All staff to be appropriately informed about the needs of individual children	All staff V.J	

	<ul style="list-style-type: none"> - school - Home visits for EY's children 				
Ensure fire and emergency procedures are appropriate for all children	<ul style="list-style-type: none"> - Regular fire drill - Annual review of fire evacuation procedures 	<p>Twice Yearly</p> <p>Annually</p>	Staff are able to evacuate children safely.	C.Q	
Ensure that all members of the school community are aware of the Disability Equality action plan and are able to make contributions	<ul style="list-style-type: none"> - Working party meetings - Staff meeting - Post plan on website for consultation - Parents newsletter 	Summer term 2012	Action plan takes into account the views of the school community.	C.Q V.J C.M	
Ensure that members of staff with a disability are supported and the school makes reasonable adjustments to allow them to work effectively	<ul style="list-style-type: none"> - Staff questionnaire to gather information 	Autumn term 2012		C.Q V.J	
School policies take into account all members of the school community	<ul style="list-style-type: none"> - New front sheet for all new policies to ensure they take into account each aspect of inclusion 	On going		C.Q	
Governing Body to ensure that any major alteration or refurbishment project provides improved facilities for all users of the school with a disability	<ul style="list-style-type: none"> - New washroom/shower area for Early Years inclusion 	Summer term 2012	Work completed	C.Q Building committee	